INTERNATIONAL KITEBOARDING ASSOCIATION

SUBMISSION FORM

This submission template shall be used as the format for your submission, and uploaded via the online submission portal.

Please read the following notes carefully before completing the Submission Template.

* In accordance with the IKA Constitution a submission shall be sent by e-mail (or submitted via the submission portal) to the IKA Secretary General by a National Class Association **being a Full Member (having paid the required Membership Fee by 1 March each year or within one month after receipt of the invoice)**.
* If the submission proposes new policy, please insert the wording in full in the “Proposal” section and also complete the “Current Position” and “Reason” section.
* If the submission proposes a change to existing Articles, Regulations, Championship Rules, or other Codes and Rules, please insert the current version in the “Proposal” section highlighting new wording as bold and underlined, and text to be deleted as double struck through. The words “as above” should then be inserted in the “Current Position”. Clearly defined reasons should be inserted in the “Reason” section.
* The font and size for text in submissions is Arial 11pt

|  |
| --- |
| Authorization to make a submissionOnly a duly authorized person may make a submission. Please detail name of authorized person |
| Name of Authorized Person: |
| Position: |
| Contact Email: |

Title:

Subtitle:

A submission from:

Purpose or Objective

Proposal

Current Position

Reason